

OCTOBER 7, 2026
REGULAR MEETING – 4:00 PM

Present: Deputy Mayor Emery, Trustees: Harter, Hamer (departed 4:36 pm) and Hotchkiss, John Power, Sue Vaughn, Mike Mowry and Justin Herrington
Absent: Mayor Grimshaw

Deputy Mayor Emery called the regular meeting to order at 4:00 pm and led the Pledge of Allegiance

The Minutes of the Regular Meeting of September 2, 2026 were approved by Trustee Hotchkiss, seconded Trustee Harter, all aye, with the correction noted.

The following claims were approved for payment on motion of Trustee Hotchkiss seconded by Trustee Harter, all aye:

General Fund Abstract:	4C:\$32,435.25 5A:\$74,377.11
Water Fund Abstract:	4C:\$32,851.68 5A:\$43,984.16
Sewer Fund Abstract:	4C:\$30,820.14 5A:\$25,880.29

Reports were given by John Power/Village Administrator.

On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye, the board made a resolution to withdraw the citation of Grandma Brown’s Beans vacant property violation number 2026-0051.

Mike Mowry addressed the board in regards to the fees and Local Law #2 of 2026 that was adopted for vacant properties and feels the board needs to review both the law and the fees.

On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye, the board passed SEQR part 2 and 3 for the Wastewater Project.

On motion of Trustee Harter, seconded Trustee Hotchkiss, all aye, the following resolution was passed:

**RESOLUTION OF THE VILLAGE OF MEXICO VILLAGE BOARD ISSUING A SEQR NEGATIVE
DECLARATION FOR NEW WASTEWATER COLLECTION AND TREATMENT FACILITIES**

WHEREAS, the Village of Mexico Village Board is acting as the lead agency for the proposed action known as New Wastewater Collection and Treatment Facilities; and

WHEREAS, the proposed action has been classified as a Type 1 action under the State Environmental Quality Review (SEQR) process; and

WHEREAS, the lead agency has completed Part 2 of the Full Environmental Assessment Form (FEAF) to inventory all potential resources that could be affected by the proposed project and has identified the relevant environmental areas that may be impacted; and

WHEREAS, the lead agency has completed Part 3 of the FEAF to evaluate the magnitude and importance of the identified project impacts; and

WHEREAS, in evaluating the magnitude of these impacts, the Village Board considered factors such as the severity, size, or extent of the impacts; and

WHEREAS, in assessing the importance of the impacts, the Village Board considered the geographic scope, duration, probability of the impact occurring, the number of people affected, and any additional environmental consequences if the impacts were to occur; and

WHEREAS, based on the analysis in Part 3, the Village Board must decide whether an environmental impact statement is required to further assess the proposed action or whether the available information is sufficient to conclude that the proposed action will not have a significant adverse environmental impact;

NOW, THEREFORE, BE IT RESOLVED, that considering both the magnitude and importance of each identified potential impact, the Village of Mexico Village Board, as lead agency, concludes that this project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared; and

BE IT FURTHER RESOLVED, that accordingly, this negative declaration is hereby issued; and

BE IT FURTHER RESOLVED, that the Village of Mexico, Mayor is hereby authorized to sign the determination of significance on behalf of the lead agency.

Duly put to a vote, the resolution was adopted on October 7, 2026.

STATE OF NEW YORK

COUNTY OF OSWEGO

I, Traci M. Wallace, Village Clerk of the Village of Mexico, do hereby certify that I have compared the foregoing copy of the resolution with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Mexico this 7th day of October, 2026.

On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye, the board tabled the Union Contract until the November 4, 2026 regular board meeting.

On motion of Trustee Harter, seconded Trustee Hotchkiss, all aye, the following resolution was passed:

RESOLUTION

Authorizing the use of Capital Reserve Funds

WHEREAS, at a Regular Meeting of the Village Board of Trustees of the Village of Mexico, by Resolution dated April 3, 2024; the Village established a Capital Reserve Fund to finance General Capital Improvements known as The General Capital Improvement and Equipment Reserve Fund in the Village, and

WHEREAS, the Village finds it necessary to use funds from the above Capital Reserve Fund to Purchase Real Property known as 95 Academy St., in the Village as it is adjacent to the Village Sewer Treatment Plant and Maintenance Garage and finds it valuable for any future expansion of same, and

WHEREAS, the specifics for the amount and terms of the Purchase are attached hereto and made a part hereof.

NOW ON MOTION, made by Trustee Harter and Seconded by Trustee Hotchkiss, be it resolved as follows:

- (1) That the Mayor is authorized to withdraw up to \$170,000.00 from the Capital Reserve Account to cover the cost of purchase and expenses related thereto.

MOTION UNANIMOUSLY ADOPTED by all members present:

Terry Grimshaw, Mayor – Absent
James Hotchkiss, Trustee – Yes
James Emery, Trustee – Yes
Robert Harter, Trustee – Yes
Roberta Hamer, Trustee – Absent

On motion of Trustee Harter, seconded Trustee Hotchkiss, all aye, the following resolution was passed:

RESOLUTION

Authorizing the Mayor to sign Purchase Contract and Addendum

WHEREAS, it has been made known to the Village that certain property known as 95 Academy Street, in the Village, are available for purchase, and

WHEREAS, the property is adjacent to the Village Maintenance Garage and Sewer Treatment Plant, and

WHEREAS, the property would be of value to the Village if any enlargement of the Village facilities at that location is contemplated in the future including entrance way, and

WHEREAS, the Village has met with the owners of the property and negotiated a fair purchase price under certain terms and conditions.

NOW ON MOTION, made by Trustee Harter and Seconded by Trustee Hotchkiss, be it resolved as follows:

- (2) That the Village of Mexico purchase the premises known as 95 Academy Street, in the Village for the sum of \$150,000.00, under certain terms and conditions more particularly set forth in the Purchase Contract and Addendum attached hereto and made a part hereof.
- (3) Further, the Mayor of the Village is authorized to sign the Purchase Contract and Addendum, to move forward with closing on same.

MOTION UNANIMOUSLY ADOPTED by all members present:

Terry Grimshaw, Mayor –Absent
James Hotchkiss, Trustee –Yes
James Emery, Trustee – Yes
Robert Harter, Trustee – Yes
Roberta Hamer, Trustee -Absent

On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye the board passed the following resolution:

RESOLUTION

Authorizing the purchase of 95 Academy Street,
Village of Mexico, New York

RESOLVED, that pursuant to Section 6-c [6-g for fire districts] of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “General Capital Improvement and Equipment Reserve Fund” (hereinafter “General Capital Improvement and Equipment Reserve Fund”). The purpose of this Reserve Fund is to accumulate money to finance the cost of a type of capital improvement and/or purchase of equipment. The type of capital improvement to be financed from the Reserve Fund is the construction, reconstruction and acquisition of any Capital Improvement.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. [The governing board] [the chief fiscal officer] may invest the money in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of [local government]. Any interest earned or capital gains realized on the money deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains and losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

MOTION UNANIMOUSLY ADOPTED by all members present:

Terry Grimshaw, Mayor –Absent
James Hotchkiss, Trustee – Yes
James Emery, Trustee – Yes
Robert Harter, Trustee – Yes
Roberta Hamer, Trustee - Absent

On motion of Trustee Harter, seconded Trustee Hotchkiss, all aye, the meeting adjourned at 4:49pm.

Respectfully submitted,

Traci Wallace
Village Clerk